

ESANI & Associates

FIRM Profile

WHO WE ARE

Esani & Associates is a Certified Public Accounting, and Business Advisory firm in Kenya. We specialize in provision of services pertaining to financial management, audit, accountancy, tax advisory, corporate finance and training.

We aim to provide our clients with valuable, cost effective and quality accounting. As part of our audit methodology we seek to thoroughly understand clients business and the control environment under which it operates. We ensure that our clients are closely involved in all audit assignments for more accurate results and team effort in providing them with top notch quality control measures by engaging reviews from associate partners.

We are also keen on complying with professionals and statutory standards. Our team at **Esani & Associates** is well informed with all the current standards, and we are keen to promptly communicate and advice on all and any significant governance issues which we anticipate would have a material effect on the operation of our clients businesses.

WHAT WE DO

Audit Assurance Services.

We use the following stages in carrying out the audit exercise and other alternative procedures. Under certain circumstances we agree with our clients the method, nature and extent of audit procedures.

First Planning Meeting

Initial visit: This is a familiarization visit where we gain an overview, understanding of the operations and agree on our intended audit time table.

Second visit: A planning meeting where we note important issues about the operations of the organization and document the internal controls and the accounting systems. We also check for major changes in the operation of the organization from the previous year and go through financial statements, minutes of the management committee and other necessary records.

Year End Visit: We carry out a physical verification of cash and other assets of the organisation at the year end and do bank confirmations.

Understand the client and the organization control environment

This includes:

- Learning and documenting on the clients business.
- Assessing the control environment, this includes the assessment of the management perception and their approach to addressing issues raised by the various interested parties.
- Reviews on how the issues raised in the management letter have been dealt with.

Risk Assessment

- We carry out an overall risk assessment and identify areas where we think more attention is needed.
- We carry out the setting of materiality which is a statistical figure set to give a bench mark of what is material.

Gathering the audit evidence

- We carry out test of control and substantive audit procedures in order to obtain audit evidence.

The extent of our substantive audit procedures will depend on the inherent and control assurance we have obtained from the review of the client's operations.

Exit conference

We discuss all important audit management issues.

Report

We issue the management report subsequently followed by our management letter. We may request for representation from management where applicable.

Accountancy services

The service includes:

- Writing up the books of accounts to ensure compliance with the law.
- Installing accounting packages when this is required
- Assisting in monthly payroll operation.
- Computation and remittance of the statutory deductions, VAT etc to the relevant authorities.
- Preparation of cash flow projections and budgets.

Tax Consultancy Services

The firm offers wide range of tax consultancy services, they include advice on tax compliance, filling the necessary tax returns and assisting in tax planning.

Management Consultancy Services

We offer wide range of management consultancy services in business development and management, corporate finance, financial management, internal control systems design, implementation and review, project design and appraisal, In-house Training (in Book Keeping and Designing Accounting Systems, Feasibility Study.etc) **NB:**Few years ago, we were assigned to train financial accountants in Transmara County & Bureti County(see the attached documents),the training objectives were to train in book keeping, extracting financial statements and fraud detection techniques. At the end of training the Accountants were able to maintain relevant records for management purposes.

Our Team

Esani & Associates is proud of its team, well informed and experienced professionals. Below is a brief history of their expertise:

Partner – Stephen G. Kimani

Professional Background

Over **15 years** of experience in the field of training, audit, accountancy, tax and business advisory services.

Competencies

Audit experience: Wide experience in audit of donor funded and public entities. He has been involved in the audit of various companies in the country, Defunct Local Authorities, NGOs, Sacco's, and Pension Schemes etc. He also attended various seminars with Institute of certified public Accountants of Kenya (ICPAK), KUSCO and Co-op Bank. .He has also worked as a FOSA Manager with Asili Sacco Society Ltd and Assistant Accountant with Murang'a Co-operative Union **etc.**

Educational Background

Qualified as an accountant in 2003

Holder of BBA (Finance and Accounts, CPA (K), Diploma in Co-op management (Co-op College of Kenya) and a Diploma in Business Education (KTTC)

Membership

An active member of Institute of Certified Public Accountants (**Member No. 5527**). Holds a practicing certificate (**No. P1676**).Also worked with Teachers Service Commission-(TSC **No.296085**)

Partner: Moses Gitari

Professional Background

He has worked with Kimani & Associates, Amani Registers

Competencies

- Consultancy in taxation, business advisory services and corporate finance. Extensive experience in budgetary and fiscal management policies in the Ministry of Finance (Kenya) where he has served as an accountant.
- Training –in government integrated system i.e. development of government integrated systems funded by World Bank, SIDA and other donors as part of government reforms initiative.
- Accountant in health sector for five years.
- Worked with ADB, SIDA, and government funded projects.

Educational Background

He holds master degree (MBA) strategic management (Nairobi University), Bachelor of Business Administration (Accounts & Finance), CPA (K) and other numerous courses and workshops from Institute of Certified Public Accountant of Kenya (ICPAK)

Simon M.Gichuki

CPA Simon M.Gichuki is the technical partner in the firm and heading Karatina branch. He is a graduate of Moi University with Bachelor degree in Business Management. He is CPA (K), a practicing member of the Institute of Certified Public Accountants of Kenya in good standing and currently pursuing MBA (Finance & Investment).

He has been in audit & accountancy for over 13 years and has led teams in audit, accountancy, investigation and management consultancy assignments in different industries.

Larman Njenga

CPA Larman Njenga joined Esani & Associates in the year 2020 and he holds the position of Audit Assistant in 2021. He has added to the firm immense wealth of experiences in financial analysis, tax returns and other financial related issues. His experience was gained from limited companies, NGOs, Saccos and supermarkets. He is a CPA finalist.

Lucy Ngendo

CPA Lucy Ngendo joined in the year 2021 as an intern. She has continuously gaining technical skills and practical knowhow. Currently she can prepare ledgers, coding & data analysis.

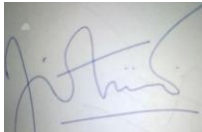
CLIENTELE

Our client is a testament of the consistency of our services.

List of Clientele

- Sawa Sacco Society Ltd
- PCEA Gate Way Church Sacco Society ltd.
- Sawa Housing Sacco Society ltd.
- Thomat Sacco Society ltd.
- Nairobi Travellers Sacco Soc.Ltd
- Stage Market Sacco Soc.Ltd.
- County Council of Trans Mara (Defunct)
- County Council of Bureti (Defunct)
- Town Council of Eldama Ravine (Defunct)
- Town Council of Burnt Forest (Defunct)
- Nderi and Kingati advocates
- Everglades Management Ltd
- Philips Medical scheme
- Insight Rejuvenate ltd
- Medispan Laboratory Supplies ltd.
- Venture Architect ltd
- Zero Error ltd
- Capacity Devpt.Institute ltd
- Muiri Tea Estate ltd

- Thika Institute of Computers & Engineering.
- Trace Tracker International ltd (Norway)
- St. Mark Medical Clinic
- Photo City Studio
- Safes and Office Security Ltd
- Kayole 'A' Self Help Group
- Southern Sudan Catholic shops regional secretariat (NGO)
- APEN Salon & Boutique Enterprises
- Kahawa Investments Ltd
- HEK Investments
- EL Sacco ltd
- Mutheka o-op soc ltd
- Daughter of the Heart of Mary(NGO)
- Furukombe initiatives Consultancy firm
- Design Graphics Ltd.
- Pots Delight co.Ltd
- Milimani BackPackers Ltd
- Safes and Office Security Systems Ltd
- Grand Quality (K) Limited



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STEPHEN G. KIMANI.
MANAGING PARTNER
Esani & Associates

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